

AACWP Course Instructor Application

As you know AACWP believes in the importance of great education, and that begins with our training course. It provides in depth training and information from professional planners and guest speakers who strive for excellence in the wedding industry. None of this is possible without you! We are continuing to grow and expand our course broadening our outreach and curriculum. Please let us know if you are interested in being a part of the course as an instructor.

Below you will find the requirements to to become a course instructor.

Requirements for AACWP Training Course Instructor:

Any AACWP member who meets or exceeds instructor criteria may apply to become an instructor for AACWP courses. Each instructor must complete an application which includes a service agreement. Final instructor selection is at the discretion of the Vice President and Curriculum Director. Instructors will be paid \$150 per course day, upon board approval.

Criteria for instructors include:

- Completion of a minimum of 12 months membership with AACWP
- Achievement of Certified Wedding Planner
- Current AACWP member in good standing
- Attend and participate for full course day which includes:
 - Teaching assigned section according to materials with enthusiasm.
 - Assist other instructors throughout day.
 - Encourage students at lunch time through conversation.
 - Assist with breakout sessions as needed and directed.
- Agreement to teach based on AACWP course content
- Agreement to attend the Instructors Summit with the Curriculum Committee which is a 6-8 hour 1 day commitment.
- Agreement to attend a 2 hour meeting with Curriculum Director before course to review materials.
- Attend 1 hour meeting with Curriculum Director after course to review feedback.
Meetings with Curriculum Director may be by phone or Google Hangouts

If you are interested in applying please follow the link below. For more information or further questions please contact Curriculum Director at cd@aacwp.org.

Thank you for your continued support in AACWP's continuing education!